The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2014-15

I. Details of the Institution

1.1 Name of the Institution

UNION CHRISTIAN COLLEGE

1.2 Address Line 1

SIRA GATE

Address Line 2

NORTHERN EXTENSION

City/Town

TUMKUR

State

KARNATAKA

Pin Code

572106

Institution e-mail address

Unionchristiancollege@yahoo.co.in

Contact Nos.

0816-2211334

Name of the Head of the Institution:

P.JOEL JAYAPRAKASH

Tel. No. with STD Code:	0816-2211334

Mobile:	09448710446

Name of the IQAC Co-ordinator:	Jaya Prakash

Mobile:	09844414622

IQAC e-mail address:	unionchristiancollege@yahoo.co.in

1.3 NAAC Track ID *(For ex. MHCOGN 18879)*

OR

KACOGN 13323 UNION CHRISTIAN COLLEGE.,TUMKUR, KARNATAKA

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.unionchristiancollegetumkur.org

Web-link of the AQAR:

www.unionchristiancollegetumkur.org.AQAR 201-15.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	-	2007	5 years
2	2nd Cycle	-	-	-	-
3	3rd Cycle	-	-	-	-
4	4th Cycle	-	-	-	-

Page | 2

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   06/01/2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i. AQAR _____2014-15_____05 /04 /_2016_____ _ (DD/MM/YYYY)4
  ii. AQAR_____-___ _____ (DD/MM/YYYY)
 iii. AQAR_____-___ _____ (DD/MM/YYYY)
 iv. AQAR_____-___ _____ (DD/MM/YYYY)

1.9 Institutional Status

University   State [√] Central [-] Deemed [-] Private [-]

Affiliated College   Yes [√] No [-]

Constituent College   Yes [-] No [√]

Autonomous college of UGC Yes [-] No [√]

Regulatory Agency approved Institution Yes [√] No [-]

(eg. AICTE, BCI, MCI, PCI, NCI,UGC)

Type of Institution Co-education [√] Men [-] Women [-]

              Urban [√] Rural [-] Tribal [-]

Financial Status Grant-in-aid [√] UGC 2(f) [√] UGC 12B [√]

        Grant-in-aid + Self Financing [←] Totally Self-financing [←]

1.10 Type of Faculty/Programme

  Arts [√] Science [-] Commerce [√] Law [-] PEI (Phys Edu) [-]

  TEI (Edu) [-] Engineering [-] Health Science [-] Management [-]

  Others (Specify) [. ----------------------]

1.11 Name of the Affiliating University *(for the Colleges)* TUMKUR UNIVERSITY

1.12 Special status conferred by **Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc**

Autonomy by State/Central Govt. / University NA

University with Potential for Excellence NA UGC-CPE NA

DST Star Scheme NA UGC-CE NA

UGC-Special Assistance Programme NA DST-FIST NA

UGC-Innovative PG programmes NA Any other *(Specify)* NA

UGC-COP Programmes NA

2. IQAC Composition and Activities

2.1 No. of Teachers 03

2.2 No. of Administrative/Technical staff 01

2.3 No. of students 02

2.4 No. of Management representatives 01

2.5 No. of Alumni 02

2. 6 No. of any other stakeholder and 02

Community representatives

2.7 No. of Employers/ Industrialists 01

2.8 No. of other External Experts

02

2.9 Total No. of members

14

2.10 No. of IQAC meetings held   02

2.11 No. of meetings with various stakeholders: No. | 06 | Faculty | 2 |

Non-Teaching Staff Students | 2 | Alumni | 2 | Others | . |

2.12 Has IQAC received any funding from UGC during the year?   Yes [   ]   No [√]

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 8 | International | - | National | 1 | State | - | Institution Level | 07 |

(ii) Themes

Youth Empowerment, personality Development, Training & Placement

2.14 Significant Activities and contributions made by IQAC

- Bridge course and Orientation programme were conducted.

- One day motivational training program was conducted for the staff of the college

- IQAC collaborated with Rotract club of the college in conducting a Blood Donation and Health Check up Camps.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
• IQAC Planned to organize one day National Level Seminar in Association with UCC Alumni	One day National Level Seminar on" Youth Empowerment – Challenges & Possibalities was organised .
• IQAC planned to have a MOU with CMCABangaluru, to conduct a Programme on Life Skills	IQAC entered in to a MOU with CMCA Bangaluru, and the programme on Life Skills was conducted .
• IQAC Planned to organize a special lecture on "the importance of Best Practices in Higher Education	A Special Lecture was organized on the importance of Best Practices in Higher Education by Dr. Sheshagiri.
• IQAC Suggested the faculty to participate and present papers at the International,	Many of our teachers have participated and presented papers in Seminars & Conferences

National ,State Level Seminars /Conferences	
• IQAC decided to encourage faculty development programs like National and State level workshops and seminars.	The teaching staff and the non-teaching staff were permitted and encouraged to attend National and State level seminars and workshops.

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes [√]   No [ ]

Management [-]   Syndicate [-]   Any other body [√]

Provide the details of the action taken

The final draft of the AQAR was placed in the IQAC meeting and discussed and the report was approved.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	02	-	01	05
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	05	-	-	-
Others	-	-	-	-
Total	07	-	-	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes	
Semester	02	⟶
Trimester	-	
Annual	-	

1.3 Feedback from stakeholders*   Alumni √   Parents √   Employers √   Students √
(On all aspects)

   Mode of feedback : Online - Manual √   Co-operating schools (for PEI) -

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> The college follows Tumkur University Syllabus. Some senior teachers are members of Board of Studies of the university .Feed back from teachers and students are collected and passed on to BOS.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
22	-	21	-	1

2.2 No. of permanent faculty with Ph.D. | 05 |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	- ·	∈	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty | 03 · | | 0 | | 0 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	15	02
Presented papers	01 ·	05· 04	01
Resource Persons	0	2·01	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> P.P.T, Regular tests, Remedial classes, Educational tours,
> Industrial visits and counselling.

2.7 Total No. of actual teaching days During this academic year | 180 |

2.8 Examination/ Evaluation Reforms initiated by The Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

> Answer scripts will be sent to the University for Evaluation. Interested Students can apply for photo copy and revaluation.

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development | 06 | 02 | 02 |

as member of Board of Study/Faculty/Curriculum Development workshop.

2.10 Average percentage of attendance of students | 80%

2.11 Course/Programme wise
Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	112	3.6%	39.2%	24.1%	2.7%	70%
B.com	77	-	46.8%	14.3%	2.6%	63.6%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC assists teachers and administrative staff in acquiring ICT skills.

- Conducts computer literacy programs.

- Monitors the conduct of unit tests, assignments, student's projects.

- College magazine "Prathibha" is published.

- IQAC motivates the teachers to take up research work/M.phill/Phd.

- Feed back is taken from students. Based on this feed back, teachers are asked to improve their teaching ability.

- Motivates Teachers to send proposals to UGC to conduct State and National Level seminars and workshops.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	0
UGC – Faculty Improvement Programmes	0
HRD programmes	0
Orientation programmes	1
Faculty exchange programmes	-
Staff training conducted by the university	-
Staff training conducted by other institutions	1
Summer / Winter schools, Workshops, etc.	-
Others	All the staff members participated in the orientation programme organised by the Institutions.

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	19	06	-	-
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution.

> College has a Research center which promotes and develops research activities. It also recommends required research journals to library. It helps the faculty in publishing articles and research papers.
>
> IQAC provides assistance to various Departments to arrange Extension programmes to students.
>
> The Principal and the management are generous in sending faculty members to attend seminars/conferences/works shops etc.

3.2 Details regarding major projects.

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects.

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications.

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	01	01	-

3.5 Details on Impact factor of publications:

Range [-]   Average [-]   h-index [-]   Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published   i) With ISBN No. `-`   Chapters in Edited Books `-`

`-`

ii) Without ISBN No. `-`

3.8 No. of University Departments receiving funds from

UGC-SAP `-`   CAS `-`   DST-FIST `-`

DPE `-`   DBT Scheme/funds `-`

3.9 For colleges   Autonomy `-`   CPE `-`   DBT Star Scheme `-`

INSPIRE `-`   CE `-`   Any Other (specify) `-`

3.10 Revenue generated through consultancy   `-`

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	01	-	-	09
Sponsoring agencies	-	UCC Alumni	-	-	- College

3.12 No. of faculty served as experts, chairpersons or resource persons `04`

3.13 No. of collaborations   International `-`   National `-`   Any other `03`

3.14 No. of linkages created during this year `1`

3.15 Total budget for research for current year in lakhs :

From Funding agency [-]   From Management of University/College [-]

Total [-]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them   [05] .NiL.

[-]

3.19 No. of Ph.D. awarded by faculty from the Institution   [-]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [-]   SRF [-]   Project Fellows [-]   Any other   [-]

3.21 No. of students Participated in NSS events:

University level [-]   State level [-]

National level [-]   International level [-]

3.22 No. of students participated in NCC events:

University level [-]   State level [-]

National level [-]   International level [-]

3.23 No. of Awards won in NSS:

University level	-
National level	-

State level	-
International level	

3.24 No. of Awards won in NCC:

University level	-
National level	-

State level	-
International level	-

3.25 No. of Extension activities organized

University forum	01	College forum	06		
NCC	-	NSS	-	Any other	02

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood donation camp, AIDS awareness,Pulse Polio in colloboration with Rotary,DAPCO and Prerana.

- Awareness program on health and hygiene

- Collage and Essay Competition.

- Orientation of group's discussion, street plays, Yoga and Meditation classes.

- Awareness programmes for both students and parents on Dengue fever, H_1N_1 etc.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	18Acres	-	-	18Acres
Class rooms	14	-	-	14
Laboratories	02	-	-	02
Seminar Halls	01	-	-	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	26,186/-	-	-	Rs 26,186/-

4.2 Computerization of administration and library

- Computers are extensively used at the college office and library.
- Library has subscribed to 'Inflibnet'.
- Photo copy services are available.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8772	Rs 5,60,136.76	48	Rs 11430	8820	Rs 5,71,566.76
Reference Books	-	-	-	-	-	-
e-Books	-	-	-	-	-	-
Journals	06	9,382/-	04	8450/	10	17,832/-
e-Journals	-	-				
Digital Database						
CD & Video						
Others (specify)Magazines	05				06	

4.4 Technology up gradation (over all)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	30	01	10	04	-	05	10	UPS
Added	-	-	-	-	-	-	-	-
Total	30	01	10	04	-	05	10	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

> Computer training program was organised for the staff.
> Software's were up dated, Internet facility is extended

4.6 Amount spent on maintenance in lakhs :

i) ICT | - |

ii) Campus Infrastructure and facilities | - |

iii) Equipments | RS 14,760 |

iv) Others | Rs 11,426 |

Total: | Rs 26,186 |

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- College prospectus provides details of the courses offered.
- College announces the different types of financial assistance/scholarships available on the notice boards.
- Encourages the students to participate in extra curricular activities.
- With the support of Alumni association meritorious students are given cash prizes and poor students are given Financial support.
- Fee concession is given to students who excel in sports.

5.2 Efforts made by the institution for tracking the progression

- Tutor ward system is followed in the college. Each teacher is allotted about 30 students.
- Students can also directly approach Grievance Redressel cell/HOD/Principal to get their problems solved.
- Students also make use of suggestion/complaint box.
- Counselling service is available.
- Additional library books are also provided to meritorious students.
- Merit Scholarship is provided to Meritorious Students

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
640	-	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

Men

No	%
319	50

Women

No	%
321	50

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
13	138	128	464	07	750	05	109	96	421	09	640

Demand ratio 1:1   Dropout % 13.66%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Placement cell provides information about the competitive exams and also mock tests and interviews are conducted by various training institutes.

No. of students beneficiaries

175

5.5 No. of students qualified in these examinations

NET | - | SET/SLET | - | GATE | - | CAT | - |

IAS/IPS etc | - | State PSC | - | UPSC | - | Others | - |

Students who have qualified in the above examinations are difficult to track as they take up those Exams after completing their course in our college.

5.6 Details of student counselling and career guidance

'Manohitha' the counselling centre of the college has two counsellors trained at NIMHANS, Bangalore. They are taking care of counselling.

'Diksoochi' the Career guidance and placement cell conducts employability enhancement programs.

Personality Development programme for students was organized

A Special Lecture was organized on career guidence

No. of students benefitted | 200 |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
04	32	08	02

5.8 Details of gender sensitization programmes

> Women's cell of the college conducts programs to create awareness in health and personal hygiene.
>
> Doctors, Psychiatrists and Social workers are invited to give talks on gender sensitization and heath awareness.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 49 | National level | 05 | International level | - |

No. of students participated in cultural eventszza

State/ University level | - | National level | - | International level | - |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level | 04 / 15 | National level | - | International level | - |

Cultural: State/ University level | - | National level | - | International level | - |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	492	Rs 13,44,223/-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level | 01 | National level | - | International level | - |

Exhibition: State/ University level | - | National level | - | International level | - |

5.12   No. of social initiatives undertaken by the students | 08 |

5.13 Major grievances of students (if any) redressed: No grievances are reported

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

Union Christian College with the inspiration of the Love of God envisions a life oriented education which will enable and empower students to be globally competent human resource in the service of man kind.

MISSION

❖ To promote value based education by providing congenial academic and holistic atmosphere.

❖ Contribute to transformation of society by empowering and sensitizing the students to be socially conscious and responsible.

❖ To focus on research led teaching and learning in an innovative and interdisciplinary learning environment.

6.2 Does the Institution has a management Information System

The secretary conducts frequent meetings with the principal, IQAC, staff regularly and gives necessary suggestions and solutions.

The Principal constitutes various committees and they execute their responsibilities.

HOD s along with staff members prepare the planner for the various Departmental activities.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college is affiliated to Tumkur University and following its syllabus. Some of our senior staff members are the members of Board of studies.

The college offers certificate courses for the students.

Indian constitution, computer fundamentals and Environmental science subjects are taught to all 1st and 2nd degree students to make them knowledgeable and competitive.

6.3.2 Teaching and Learning

Teachers use OHP and PPT where ever necessary apart from black board teaching.

Bridge course is conducted for freshers.

Students are given project work and taken to study tour and industrial visits.

Unit tests are conducted and assignments are given to students to asses and improve their academic abilities.

6.3.3 Examination and Evaluation

Examinations are conducted as per the time table provided by Tumkur University. Tests and preparatory exams are conducted at the college level.

The University conducts central evaluation and announce s the results. Students may apply for photo copies of valued scripts and apply for revaluation

6.3.4 Research and Development

Research committee takes care of the promotion of research activities. Some of our faculty are pursuing their Doctoral degrees. The principal is Ex-officio chairman and Dr.A.Sunil is the Research Director. Some of our faculty are pursuing Phd s.

The Teachers are publishing quality Articles in News papers, National and International journals.

6.3.5 Library, ICT and physical infrastructure / instrumentation

ICT is used in the college. All data related to teachers and students are stored in computers. Internet facility is provided to the students and the staff. Library has sufficient books to cater to needs of the students.

Staff members are required to mark their attendance in Biometric system.

6.3.6 Human Resource Management

For the smooth functioning of the institution, administration is decentralised by constituting various committees comprising of teaching faculty and non teaching staff.

6.3.7 Faculty and Staff recruitment

Permanent faculty and staff are appointed as per Govt. Rules and conditions. Guest faculty are appointed by a committee headed by the principal and the concerned HOD.

6.3.8 Industry Interaction / Collaboration

To get benefits like research, extension program, student placement, job training - the college has collaboration with different organisations.

ICICI Prudential Bank conducted a test for selection of PG Diploma in Business Management.

Wipro Consumer Care, Bangalore, selected 5 students as sales officers.

6.3.9 Admission of Students

Applications are invited for 1st year degree by giving advertisements through news papers and banners after the announcement of 2nd PU results.

Admission committee, comprising of the principal, teaching faculties sort out the applications based on the course opted by the students. The committee guides the students in selecting combinations depending on the interest and marks scored. List of the selected students is announced. Finally with the consent of the principal students are admitted.

6.4 Welfare schemes for

Teaching	Salary disbursement is done through bank Credit co-operative society. Provident fund facility is provided for management recruits.
Non teaching	Salary disbursement is done through bank. Provident fund facility is provided for management recruits
Students	Savings Bank Accounts in Nationalised Banks, Scholarships for students. Free medical assistance and counselling. Admission fees to poor students. Rest room. Encouragement for NSS, sports and co-curricular activities.

6.5 Total corpus fund generated $\boxed{-}$

6.6 Whether annual financial audit has been done   Yes $\boxed{\checkmark}$ No $\boxed{}$

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	√	LIC of Tumkur university.	√	Collegiate Department
Administrative	√	LIC of Tumkur university.	√	Auditor of the college

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes $\boxed{\checkmark}$ No $\boxed{-}$

For PG Programmes   Yes $\boxed{-}$ No $\boxed{-}$

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The college is affiliated to Tumkur University. The college is following internal examination through continuous evaluation. Main written exam and practical exam are conducted by the University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

As of now, Tumkur University has not framed any policy to accord autonomy to affiliated colleges

6.11 Activities and support from the Alumni Association

The college has Alumni Association.

1. General body meeting of the association will be held during the month of March, every year. On this day Alumni and current students join together in cultural programmes. They exchange their views about the college.
2. The function will be presided by one of the popular personalities among the Alumni. This motivates the students to take up studies seriously.
3. From the fund generated, many social activities like Admission fees to poor students, Blood donation camp, General Medical check-up camp, Yoga camp and other activities are conducted.
4. Invites noted personalities to conduct special lecture programmes.

6.12 Activities and support from the Parent – Teacher Association

The college has parent-Teacher Association. It meets once in a year. Feed back is taken from parents and possible suggestions are implemented.

6.13 Development programmes for support staff

- One day Orientation training programme is conducted for the benefit of the non teaching staff. It motivates them to perform better. It updates their knowledge of service rules and administration.
- Excursions are arranged annually.
- The fee concussion is extended to their wards.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Campus has a lush green garden with varieties of trees.
- Use of plastic is prohibited in the Campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

> - Computerisation of library-for easy access of information.
> - ICT and PPT methods are used to create interest and good understanding of the subject.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

> The following actions are taken based on the plan of action decided upon at the beginning of the year.
>
> - New linkages with Academic and research bodies is established.
> - One day motivational training programme for teaching and non-teaching staff was conducted.
> - Computer software's were updated.
> - Skill development programme was organised for the benefit of final year students.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> 1. 'Spandana' is a program organised in the seminar hall for interested students to enlighten them about a specific topic once in a fort night. one of the staff members interact with them.
> 2. 'Manohitha' the counselling centre of our college has two trained counsellors at NIMHANS, Bangalore.

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> College organized environmental awareness programmes
> - Lectures on pollution and health were organised.

7.5 Whether environmental audit was conducted?   Yes ☑   No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOC Analysis

STRENGTHS

- Experienced and dedicated faculty
- Recognised as a Research Centre as Union Christian Research Centre with recognized Guides from the affiliating University
- Permanent affiliation by Tumkur University.
- Admitted under 2(f) and 12(b) of UGC Act 1956.
- Management has the rich experience of managing institutions of which a few are 150 year old.
- Beautiful sprawling lush green campus with big and old trees and varities of vegetation, which gives a perfect academic ambience to students to pursue their studies.
- Adequate infrastructure and learning Resources.
- Professionally managed counseling centre.
- College has privileged distinction of serving 99% of students belonging to Schedule caste, schedule tribe and other Backward class.
- Value added courses are introduced to enhance the competency and employability of students .

- Inflibnet - N-list.

WEAKNESSES

- College has limited role in curriculum design.
- In spite of the college situated in the Municipal Corporation limits, most of the students hail from neighbouring villages who lack good academic exposure and are first generation learners.
- Large number of students lack proficiency in the English Language.
- A general trend opting for Arts stream is gradually dwindling.

OPPORTUNITES

- The institution has an opportunity to introduce Post Graduation Courses in various discipline.
- As it is recently recognized under Section 12(b) ample opportunities to organize UGC sponsored seminars , conferences and work shops.
- Placement and Career Guidance Cell have opportunity to expand its purview in view of the growing demand for entrepreneurship.
- Digital Library.
- To enhance the outreach activities through various cells of our college.
- Alumni can be more proactive.
- MOUs and collaborations.

CHALLENGES
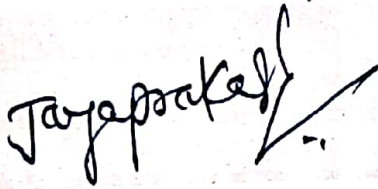
- To improve communication skills of students
- To attract the best minds to the arts stream.
- To decrease the drop-out rates, owing to poor financial situation of the students.
- To motivate the faculty for changing and progressive paradigms in higher education.
- Mushrooming new Degree colleges.

8. Plans of institution for next year

- Plan to under go NAAC Re-accreditation process.
- Plan to send RUSA proposal to the Higher Education Council.
- Plan to organise 'MAHILA SAMSKRUTHI DINACHARANE' in collaboration with Zilla-panchayath.
- Plan to organise a National level seminar with the support of UCC Alumni Association.
- Plan to have a MOU with CMCA Bangalore to conduct a certificate course.
- Plan to conduct bridge course for the fresher's.
- Decided to update the computer software's.
- Up gradation of class rooms.

Name : **Mr. JAYA PRAKASH**

Name : **Mr.P.Joel JayaPrak**

PRINCIPAL
Union Christian College
TUMKUR - 572106

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

***

UNION CHRISTIAN COLLEGE, SIRAGATE,TUMKUR

Academic year planner 2014-2015

(I , III & V and II , IV & VI Semesters)

1. Reopening of the College and Reporting of Teachers	23.06.2014
2. Commencement of Classes for I, III &V Semester	30.06.2014
3. Last date for admission	15.07.2014
4. Last date for admission with penal fee	30.07.2014
5. Celebration of Nagasaki Day	06.08.2014
6. One day work shop for Teaching/Non Teaching Staff	2nd week of Aug.2014
7. Independence Day celebration	15.08.2014
8. 1st Test for I , III & V Semester	3rd week of Aug.2014
9. Last date for admission Statement to be Sent to the University	20.08.2014
10. Teachers Day Celebration	05.09.2014
11. Inauguration of Sports, NSS, Red Cross and Cultural Activites and welcome to 1st year Students	08.09.2014
12. Personality Development Programme for Students	13.09.2014
13. Womens Cultural day Celebration	26.09.2014
14. Guest Lectures/ Special Lectures by Department	Sep-Oct -2014
15. Celebration of Gandhi Jayanthi	02.10.2014
16. 2nd Test for I,III & V Semester	1st week of Oct-2014
17. End of Classes	18.10.2014
18. Vacation	19.10.2014 to 10.11.2014

19. Commencement of Practical Examination	20.10.2014
20. Commencement of Examination I,III & V Semester	10.11.2014
21. Commencement of Classes for II , IV & VI Semester	29.11..2014
22. Special Lecturer on Career Guidance	19.01.2015
23. Republic Day Celebration	26.01.2015
24. National level Seminar on Youth Empowerment – Possibilities and Challenges	01.02.2015
25. 1stTest for II, IV & VI Semester	1st week of Feb-2015
26.Special lecturer on the Importance of Best Practices in Higher Education	18.02.2015
27.Guest Lectures / Special Lectures by the Departments	3rd week of Feb-2015
28. International Woman's Day Celebration	08.03.2015
29. 2nd Test for II, IV & VI Semester	1st week of March-2015
30.Annual Sports and Cultural Competitions	2nd week of March-2015
31. Annual Sports and Cultural Day Celebration	10.04.2015
32. End of Classes	15.04.2015
33. Vacation	16.04.2015 to 27.06.2015
34. Commencement of Practical Examination	16.04.2015
35. Commencement of Examination II , IV & VI Semester	22.04.2015

UNION CHRISTIAN COLLEGE TUMKUR-572106

2014-15

A report on students feedback on Teachers:2014-15

Students Assessment of teachers is a regular practice in our college. A Comprehensive format for Teacher Assessment is given to the students at the end of the academic year. The dully filled in feed back forms are collected from the students by the Head of the Departments about the teachers of their concerned departments. The principal gets the feedback about the HOD's while interacting with the students.

They are examined by the principal. Faculty members who are found to be deficient in the necessary competencies are helped by the Senior Teachers and the Principal to overcome the deficiencies.

ANNEXURE –III

Title of the Practice : 'Spandana'

Goal : To provide a platform to include a gamut of activities like debating current issues, ethics, values to bring out and hone the latent talents of the students.

Aim : To create an environment wherein discussion and deliberations on various themes and topics are dwelt upon and a concrete knowledge base created for the students.

Objectives :

1) To sensitize students regarding our rich cultural heritage, which is fast losing importance
2) To engage in healthy discussions and deliberations.
3) To build confidence and develop the personality of the students.
4) To create awareness and instill a sense of nationalism and patriotism

The content : Apart from regular academic teaching, Spandana is a student oriented forum which provides a platform, wherein the faculty and students actively participate and deliberate on various themes of social, economic, psychological and cultural importance. The students are encouraged and motivated to share their ideas and add to the knowledge pool.

Practice : Students need to hone their skills like discourses, debates, elocutions, group discussion. Spandana provides a platform for students to open up, cast inhibitions aside and actively participate in the discussions and deliberations. This antes up their self-confidence and prepares them for the future.

As educators, we make a difference in moulding the personality of the students. 'Spandana' meets once in a week. It's a student oriented forum. Students of the college hail from rural areas with inhibitions to open up and most of them are socially and economically backward. The faculty motivate and encourage the students to actively

participate in the discussions held on various themes. Their ideas are appreciated and acknowledged.

Discussion Themes

1) **Gender Issues :** Sensitizing on Gender issues are pivotal for any society. Students can make an impact when they are sensitized and educated. Gender discrimination, Gender equality, Gender related issues are touched upon. This creates an awareness and goes a long way in making a difference.

2) **Ancient Culture / Folklore :** The students are educated and made aware about the ancient culture and traditions of our society. These are losing importance in these present days. Folklore and folkdances, its meaning and relevance is highlighted upon.

3) **Socio-economic themes :** Socio-economic themes such as child labour, dowry caste system, inflation, terrorism, black money etc. are some of the themes discussed.

4) **Building self confidence :** Students are encouraged to open up and give suggestions, exchange ideas and participate in deliberations. They are duly appreciated and acknowledged. Art of debating, public speaking, group discussion, leadership are encouraged. All these boost the morale and self-confidence of the students.

Evidence of Success: Students are highly benefitted from Spandana. They look forward to participate in it and attendance is high. Participation is vibrant. Hither to shy students have gradually shed their inhibitions and their confidence levels are high. Students have expressed satisfaction and their personalities have undergone a remarkable change. Their knowledge and awareness has also increased. Students are obviously enriched.

Problems encountered: None

Resources required: Resources like well equipped Seminar Hall with ICT and P.A System.

Notes : Students at the beginning were reluctant to actively participate in deliberations. They were mute spectators. The faculty motivated and encouraged the passive students to open up. Gradually, in course of time, the students after gaining confidence actively participated and contributed to the programmes. Their innate and latent talent hitherto unrevealed, was given an opportunity to bloom and develop.

Title of the practice : 'Manohitha'

Goal :

'Manohita, the counseling center was established by the Department of Psychology with the aim to render counseling services to the students of the college. Its main goal is to facilitate the students to deal with emotional and academic problems and to help them to reach potential. The facility is provided to the parents and high school students.

The objectives of the facility are.

1. To bring awareness of the need of mental well being.
2. To make students to adopt and practice healthy life style.
3. To help the target group to deal with stress.
4. To sensitize students have to emotional and health issues of adolescence.
5. To bring awareness about the problems associate with bad habits and addictions.
6. To help students to understand the problems of misuse and overuse of internet and electronic gadgets.
7. To bring awareness to the general public about mental hygiene.
8. To popularize the counseling services and help the general public to seek profession help for Psychological problems.
9. To guide the clients and their family to have good intra-personal relationship.
10. To bring awareness about the latest development in the field of Psychology.

The Context

Initially the counseling service was offered to the students of the college. Later it was extended to the parents, general public and mainly to the high school students from low socio economic status. Consultation and counseling was offered free of cost both the staff offer the services two days in a week and sometimes on Sundays and general holidays.

One of the main problems the staff face is time constraint. They have to complete their academic duties and can engage in counseling services. Only in the few hours which is not regular.

The majorities of the student's population are fro rural areas and have transportation problem. Hence they cannot stay after the college hours for follow ups.

The major problems faced by the target group is financial and health. This cannot be solved by counseling alone. In spite of that proper guidance regarding healthy life style and importance of balanced diet is given.

The low socio economic status, lack of exposure, lack of awareness and improper foundation at lower educational levels have led to low self esteem, language problems and lack of proper goal in life.

The Practice

The counseling service is rendered by two Associate Professors who are trained at NIMHANS Bangalore.

The staff engage, in the special activities of 'Manohita' during the free hours and sometimes on Sundays and holidays. The service is offered to the students and general public of Tumkur City.

Initially the counselor helps the client to identify the problems and discusses the various options and solutions to the problem. In the later stages then clients are encouraged and guided to adopt healthy practices and most of the time outcome is positive. In case of severe Psychological problems clients are directed to seek professional help. They are referred to the local Psychiatric clinics. The center organizes talks and discussion with these experts. They address the students and bring awareness about mental health issues.

The 'Manohitha' also helps students and others to read stress through the practice of pranayama, meditation, positive elf talk and creative visualization techniques.

Regular workshops are conducted to teach positive affirmations and <u>Mneonics</u>. This has helped the student population to achieve excellence in academic.

Students are encouraged to set higher long term goals and helped to achieve them. They are taught to prepare wish charts, goal journals to practice creative visualization techniques.

Though the faculty engage themselves actively in the activities of 'Manohitha', time and financial constraints do not allow then to render the complete benefits of the service.

However, with the help of colleagues from other department, encouragement from the head of the institution and the management maximum services are given.

Evidence of Success.

Goal setting workshop conducted to the students of the department has resulted in the highest success rate. 90% of the target group have achieved their goals and one of the

students from a remote village with limited facilities has scored 99 % in a specialized subject and 95% in general.

Those who have availed the counseling services have written thank you letters and expressed their gratitude for a positive out come.

Pre and post test results of various Psychological tests indicate that the counseling has helped the target group to reduce stress and increased concentration and better memory.

The high school students who have attended the workshop on positive self talk have expressed satisfaction and revealed that they are engaging in the day to day activities with increased energy are able to excel in their studies.

Evidence of success has been documented by the department of Psychology and the institution is very happy with the outcome.

Problems Encountered and Resource Required.

Since majority of target group is from lower socio economic background, consultation fee is not charged. Thus the main problem encountered by the center is financial constraint .To equip with the latest information through books and DVD's need more financial source.

Another problem encountered is the limited space. One more counseling room will be more useful.

This Clients sometimes do not come for follow-ups and this results in negative outcome.

The social back ground of the students and the clients hinder the out come.

Sometime more number turn in at once and the staff can not give complete attention to each of them this also disappoints the out come.

Those who are referred to seek professional help do not give importance to the advice and neglect because of social stigma attached to Psychological treatment.